



BUNDA COLLEGE CAMPUS

P. O. Box 219, Lilongwe, MALAWI

Tel: (265) 01 277 222/260

Knowledge Innovation Excellence

Request for Quotations (for Goods)

Procurement Reference Number: MW-LUANAR-515072-GO-RFQ

To:

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Date: **8th October 2025**

The Procuring and Disposing Entity named above invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Procuring and Disposing Entity reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders except where modified by this Request for Quotations.

SECTION A: QUOTATION REQUIREMENTS—

- 1. Description of Goods the Bidder is bidding to Supply and Delivery**

ICT Equipments

Standard Bidding Document for Request for Quotation for Procurement of Goods

2. Quotation prices should be based on—
 - (a) for goods supplied from within Malawi; EXW – insured and delivered to **LUANAR – Bunda Campus**
 - (b) for goods supplied from outside of Malawi; CIP or DDP
3. The delivery period required is **7 days** from date of order
4. Quotations must be valid for **30 days** from the deadline for submission.
5. The warranty/guarantee offered shall be: **12 months**.
6. Quotations and supporting documents as specified in Section C must be marked with the Procurement Reference Number given above, and indicate your acceptance of the terms and conditions.
7. Quotations must be received, in sealed envelopes, no later than: **10:00 AM on Tuesday 14th October 2025**
8. Quotations must be returned to the Chairperson of IPDC: Must be labelled **MW-LUANAR-515072-GO-RFQ**
The IPDC Chairperson Lilongwe University of Agriculture and Natural Resources P.O Box 219 Bunda, Lilongwe.
9. The attached Schedule of Requirements in Section D, details the items to be procured. You are requested to quote your delivered price for these items by completing and returning Sections C and D.
10. Payment to the supplier shall be made within **30** days from the date of receipt of invoice.
11. The detailed descriptions of the goods required are provided in table below. Bidders shall provide full descriptions of the products being offered in Section D - Price Schedule.

Your quotation is to be returned by completing and returning this Form and Section C and D including any other information/certification required within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

1. Currency of Quotation: *Malawi Kwacha*
2. Delivery period offered: days from date of the Local Purchase Order.

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3. The validity period of this Quotation is: days from the date for receipt of Quotations
4. Warranty period months.
5. We attach the following documents: *tick against the document(s) you have attached*
- (a) Section D of the Request for Quotations completed and signed; ☐
- (b) A copy of our Business Registration Certificate and Trading Licence; ☐
- (c) A copy of our Annual Tax Clearance Certificate (for the last Financial Year); ☐
- (d) A list of recent Government contracts performed; ☐
- (e) PPDA Certificate
6. We offer to supply in conformity with the Request for Quotations Documents and in accordance with the delivery schedule required in Section D: Schedule of Requirements]
7. We have examined and have no reservations to the Request for Quotations Document, including Addenda No: *N/A*
8. Our price shall be fixed for the duration of the validity period
9. We declare that our firm, Directors and Beneficial Owners do not engage in corrupt, fraudulent and/or uncompetitive practices whenever participating in procurement proceedings.

AUTHORISED BY: [*to be completed by someone who has the power of attorney for the bidder*]

Signature: _____ Name: _____

Position: _____ Date: _____

(DD/MM/YY)

Authorised for and on behalf of (Company name):

Company: _____



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Registered

Address:

If any additional documentation is attached to your quotation, a signature and authorisation at Section C and Section D is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.

12.

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SECTION C: SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)

LOT 1 – TACE PROJECT (VIDEO CONFERENCE HARDWARE ITEMS)

Item No	Description of Goods [Attach detailed specification if necessary]	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	Molex cable	Roll	1		
2	Wi-Fi Access point	Each	2		
3	Cisco catalyst 9300 24 port	Each	1		
4	Fibre Optic Cable- 20 m	Each	2		
Sub-Total					
VAT 16.5%					
PPDA Levy (1%)					
Total Bid Price					

Notes: The Procurement Levy is calculated based on Sub-total before taxes.





The following attachments are appended to clarify the Description of Goods:

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Technical Compliance Sheet: *List any attachments providing additional specification of the goods required*

No	DESCRIPTION OF GOODS	TECHNICAL SPECIFICATIONS	BIDDER'S SPECIFICATIONS	COMPLIANCE YES/NO
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1	Molex cable	Molex PowerCat 6 UTP indoor Cable Pure copper - (500M/Drum)		
				
2	Wi-Fi Access point	E7 Ubiquiti Unifi Enterprise-grade Indoor Wi-Fi Access Point - (E7-US		
				
3	Cisco catalyst 9300 24 port	Cisco Catalyst 9300 24-Port Gigabit PoE+ Switch + 4x 10G SFP+ NM-4G Uplink Card Network Essentials License 715W AC		
				
4	Fibre Optic Cable-20 m	Fibre Optic HDMI Cable -20m, HDMI 2.0 Cable Support UHD 4K@60Hz HDR/High Speed		
				

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**LOT 2: PI- IFS Food Science Project, Department of Agriculture and Food Systems (AFS),
NRC Campus (CARP-E Project) -APA Project**

Item No	Description of Goods [Attach detailed specification if necessary]	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	Double Cabinet Dehydrator	each	2		
2	Stainless Steel Spice Grinder - 500G per time/ 2min 30kg/hr – 2000watts	each	1		
3	Roaster	each	1		
4	Grain Grinder for feed, flour and spices 100kg/hr – electric single phase	each	1		
5	Oil presser/Peanut Butter maker 15kg/hr	each	1		
				<i>Subtotal</i>	
				<i>VAT 16.5%</i>	
				<i>PPDA 1%</i>	
				<i>Total Bid price</i>	

Standard Bidding Document for Request for Quotation for Procurement of Goods

LOT 3: AI Disease Groundnuts Disease Detection Development team (CARP-E Project) - APA Project

Item No	Description of Goods [Attach detailed specification if necessary]	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	Workstation Laptop	each	1		
2	Laptop	each	1		
3	Field Smart phones	each	2		
				Subtotal	
				VAT 16.5%	
				PPDA 1%	
				Total Bid price	

Technical Compliance Sheet: *List any attachments providing additional specification of the goods required]*

N o	DESCRIPTION OF GOODS	TECHNICAL SPECIFICATIONS	BIDDER'S SPECIFICATIONS	COMPLIANCE YES/NO
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1	Workstation Laptop	<p>Processor: Intel Core i9/i7 (13th or 14th Gen, ≥ 12 cores, ≥ 4.8GHz Turbo); RAM: 32GB DDR5 (expandable); Storage: 1TB NVMe SSD; Graphics: NVIDIA RTX (≥ 4GB dedicated VRAM); Display: 14-16" Full HD IPS (1920×1080); Operating System: Windows 11 Pro; Battery: ≥ 80Wh; Ports: USB-C, HDMI, Ethernet; Special features: enhanced cooling, backlit keyboard, Touch Screen Display.</p> <p>Warranty: minimum 12 months</p>		
2	Laptop	<p>Processor: Intel Core i7 (11th Gen or higher, ≥ 4 cores, Turbo ≥ 4.5GHz); RAM: 16GB DDR4/DDR5; Storage: 512 GB NVMe SSD;</p>		
		<p>Graphics: Integrated Intel Iris Xe or equivalent;</p> <p>Display: 14" Full HD IPS anti-glare;</p> <p>Operating System: Windows 11 Pro;</p> <p>Durability: MIL-STD-810H tested;</p> <p>Warranty: minimum 12 months</p>		
3	Smartphones	<p>Android OS (latest stable version); RAM: ≥ 6GB; Storage: ≥ 128GB; Display: ≥ 6.5" FHD+ (1080×2400); Camera: ≥ 50MP rear, ≥ 8MP front; Battery: ≥ 5000mAh; Protection: Gorilla Glass, IP67 water/dust resistant; Connectivity: 4G/5G support, GPS; Dual SIM capable</p>		

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**LOT 4: PI- IOT Soil Monitoring and Soil Fixing Solution Bunda Campus (CARP-E Project)
APA**

Item No	Description of Goods [Attach detailed specification if necessary]	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	Esp32 Boards.	each	6		
2	Moisture Sensors	each	6		
3	DHT 22 (Temperature & Humidity Sensors)	each	6		
4	NPK sensors	each	6		
5	Sim GSM	each	6		
6	Jumper Cables (M-M/M-F,F-M & F-F)	each	6		
7	Power Banks	each	6		
8	GPS Sensors	each	6		
9	Display	each	6		
10	Breadboard	each	6		
11	Casing	each	6		
				Subtotal	
				Vat 16.5%	

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PPDA 1%	
Grand Total	

Technical Compliance Sheet: *List any attachments providing additional specification of the goods required]*

No	DESCRIPTION OF GOODS	TECHNICAL SPECIFICATIONS	BIDDER'S SPECIFICATIONS	COMPLIANCE YES/NO
1	Esp32 Boards	Development Boards (ESP32-DevKitC or similar model). Must feature integrated Wi-Fi and Bluetooth capabilities.		
2	Moisture Sensors	Capacitive Soil Moisture Sensors. Must be capable of measuring 0–100% VWC (Volumetric Water Content).		
3	DHT 22 (Temperature & Humidity Sensors)	DHT22 (AM2302). Must be rated for a measurement range of –20°C to 60°C.		
4	NPK sensors	Electrochemical NPK Sensor Probes (Soil Nutrient Sensor). Must include a pH sensor with an accuracy of ± 0.3 . Nutrient range requirements: 0–500 ppm for Nitrogen (N) and 0–2000 ppm for		

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		Phosphorus (P) and Potassium (K		
5	Sim GSM	Sim GSM Module (SIM800L or SIM900). Must be compatible with 2G/GPRS/GSM networks for cellular connectivity.		
6	Jumper Cables (M-M/M-F, F-M & F-F)	(M-M/M-F, F-M & F-F) Jumper Cables (M-M/M-F, F-M, and F-F assortments) in standard prototyping gauge (22 AWG).		
7	Power Banks	Portable Rechargeable Power Banks (Portable Battery Packs).		
8	GPS Sensors	(NEO-6M or similar module). Used to obtain accurate location data.		
9	Display	Small OLED or LCD Display (0.96" OLED or 16x2 LCD).		
10	Breadboard	Standard Solderless Breadboards (Full or Half-size).		
11	Casing.	IP67 Rated Waterproof Casing/Enclosure.		

LOT 5: Market Connect: Big Data-Enabled USSD SMS Market Access Platform for Soybean and Groundnut Farmers Bunda Campus (CARP-E Project) APA

Item No	Description of Goods [Attach detailed specification if necessary]	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	Development Laptop	each	2		
2	Field Smartphones		2		

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		each			
3	Feature phones	each	5		
				Subtotal	
				Vat 16.5%	
				PPDA 1%	
				Grand Total	

Technical Compliance Sheet: *List any attachments providing additional specification of the goods required]*

No	DESCRIPTION OF GOODS	TECHNICAL SPECIFICATIONS	BIDDER'S SPECIFICATIONS	COMPLIANCE YES/NO
1	Development Laptop	<p>Processor: Core i7 (11th Gen or higher, ≥ 4 cores, Turbo ≥ 4.5GHz);</p> <p>Storage: 512 GB NVMe SSD to 1TB SSD</p> <p>RAM: 16GB or higher DDR4/DDR5</p> <p>Display: 14" - 16" Full HD IPS anti-glare or higher;</p> <p>Operating system: Windows 11 Pro Ms Office</p> <p>Battery: ≥ 80Wh; Ports: USB-C, USB-A, HDMI, Ethernet; Special features: enhanced cooling, backlit keyboard,</p>		

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		Touch Screen Display. Warranty: minimum 12 months		
2	Field Smartphones	Android OS (latest stable version); RAM: ≥6GB; Storage: ≥128GB; Display: ≥6.5" FHD+ (1080×2400); Camera: ≥50MP rear, ≥8MP front; Battery: ≥5000mAh; Protection: Gorilla Glass, IP67 water/dust resistant; Connectivity: 4G/5G support, GPS; Dual SIM capable		
3	Feature phones	Network: GSM 900/1800 MHz (2G) and 3G 2100 MHz RAM:32Mb + 32Mb ROM; Storage: ≥8 GB Display: ≥ 2.4"; 240 *320 pixels; Battery: ≥1000 mAh; Dual SIM capable Input: T9 keypad (physical buttons) BT/ USB port		

LOT 6: PI- Smart-Warehouse Monitoring System Project-Bunda Campus (CARP-E Project) APA

Item	Description of Goods	Unit of	Quanti	Delivered	Delivered
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No	[Attach detailed specification if necessary]	Measure	ty	Unit Price Kwacha	Total Price Kwacha
1	ESP32 development board (devkit)- (2 used +1 spare	Kit	3		
2	microSD socket + 8 GB microSD card	sets	3		
3	Cellular modem module (SIM LTE Cat-M1/NB-IoT or 2G fallback)	each	3		
4	Cellular external antenna	each	3		
5	microSD antenna gasket / access cutout (enclosure)	each	2		
6	JST XH 1×8 / screw terminal kits	kits	3		
7	M12 circular panel connectors, 4-pin (IP67/IP68)	each	6		
8	Shielded sensor harness (M12 prewired)- harnesses	each	6		
9	Wiring (single core) 1.0 mm ² - spools	each	3		
10	Actuator wiring 2.5 mm ²	mtr	40		
11	Battery cable 6 mm ²	mtr	20		
12	USB cable (devkit)	each	5		
13	Weatherproof enclosure (control box)	each	2		
14	PCB prototyping & assembly service	each	1		
15	Perfboard / prototype PCB (if needed)	each	5		
16	Solder wire & flux	each	2		
17	Temperature & Relative Humidity sensor (I2C)- (4 used +1 spare)	each	5		
18	CO ₂ sensor (NDIR) module (I2C/UART)- (4 used +1 spare)	each	5		
19	Grain moisture probe (capacitive)- (4 used +1 spare)	each	5		

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20	Circulation fan (12 V DC)- (4 used +1 spare)	each	5		
21	DC Peltier dehumidifier (solar-suitable)- (2 used +1 spare)	each	3		
22	LED status indicator set (panel mount)	set	3		
23	IP65 action (push) button	each	3		
24	Sensor mounting & small mat- (compartments + spares)	set	4		
25	Solar PV module (per site)-	each	2		
26	MPPT charge controller	each	2		
27	Battery — LiFePO4 12.8 V 100 Ah	each	2		
28	Main battery fuse (inline)	Each	2		
29	Battery isolator / disconnect switch	Each	2		
30	PV input DC breaker / fuse	Each	2		
31	DC-DC buck regulator (5 V \geq 3 A)	Each	3		
32	DC-DC buck regulator (3.3 V \geq 3 A)	Each	3		
33	Bulk decoupling caps (SIM rail)	pairs	3		
34	TVS / surge protector	sets	2		
35	Cables & terminals (detailed)		see notes		
36	PV mounting rails & clamps kit	kits	2		
37	Contactor / heavy relay (for dehumidifier)		3		
38	CO ₂ scrubber replacement packs (LiOH)	pack	5		
39	Portable O ₂ alarm	each	2		
40	Insulated sandwich panels	sqm	22		
41	Insulated door with seal	each	2		
42	Sealants, trims and adhesives	kit	2		
43	Fixings & screws kit	kit	1		

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44	Rubber gasket / seal strip	rolls	2		
45	Grain moisture meter (handheld)	each	1		
46	Portable CO ₂ monitor (handheld)	each	1		
47	Handheld Temp/RH meter	each	1		
48	Spare sensors kit	kit	1		
49	Crimping tool & ferrule kit	kit	1		
50	Multimeter & basic tool kit	kit	1		
51	Developer laptop (no brand)	each	1		
52	Printed wiring & quick-start guides - 2 printed + 1 digital	each	3		
53	Labelling & cable ID materials	set	1		
				Subtotal	
				Vat 16.5%	
				PPDA 1%	
				Grand Total	

Technical Compliance Sheet: *List any attachments providing additional specification of the goods required]*

No	DESCRIPTION OF GOODS	TECHNICAL SPECIFICATIONS	BIDDER'S SPECIFICATIONS	COMPLIANCE YES/NO
1	ESP32 development board (devkit)	ESP32-WROOM devboard with onboard USB-serial, 4 MB flash, male header pins pre-soldered, 3.3 V IO, mounting holes;		

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		supports SPI, I ² C, UART. Provide photo and datasheet.		
2	MicroSD socket + 8 GB microSD card	microSD socket (edge or right-angle) breakout supporting SPI; 8 GB microSD card class 10, FAT32. Package as one set per control box + spare.		
3	Cellular modem module (SIM LTE Cat-M1/NB-IoT or 2G fallback)	Module or breakout with UART AT command interface, supports SMS; supply voltage 5 V; includes SIM holder or interface; confirm local carrier bands.		
3	Cellular external antenna	50 Ω SMA male antenna, detachable, omnidirectional, 2.5 m coax cable, frequency 700–2600 MHz.		
4	microSD antenna gasket / access cutout (enclosure)	Cutout or gasket solution to permit SD card insertion without breaching hermetic control-box integrity; specify model/cutout size for enclosure.		
5	JST XH 1×8 / screw terminal kits	JST-XH 1×8 (2.5 mm pitch) housings + crimp pins, and assortment of 2–6 pin screw terminal blocks (5.08 mm pitch).		
6	M12 circular panel connectors, 4-pin (IP67/IP68)	M12 A-code 4-pin panel mount (female), IP67/IP68 rated, solder or screw terminations on back; 2 per control box + spares.		
7	Shielded sensor harness (M12 prewired)	4-core shielded cable, 2 m length, cores: V+, GND, SDA, SCL; terminated with M12 male appropriate to panel connector; shield drain to GND. 2 harnesses per control box.		
8	Wiring (single core) 1.0 mm ²	Stranded insulated wire for low-voltage signal wiring, 1.0 mm ² , 10 m spool.		
9	Actuator wiring 2.5 mm ²	Stranded flexible cable for 12 V actuators (fans, Peltier), 2.5 mm ² , red/black, total length 20 m (per site), specify total qty below.		
10	Battery cable 6 mm ²	Stranded battery cable for battery to		

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		MPPT, 6 mm ² , length 10 m per site.		
11	USB cable (devkit)	USB-A to Micro-B or USB-C (match devkits) 1.0 m shielded.		
12	Weatherproof enclosure (control box)	IP65 polycarbonate enclosure internal usable dims min 250×180×120 mm, knockouts or pre-drilled for 2× M12, 1× JST harness, 1× SMA gland and SD access; include stainless mounting brackets. Qty = 2.		
13	PCB prototyping & assembly service	Assembly and soldering of electronics for 3 control units (populate through-hole & SMD as needed), functional testing and report. Include bench test checklist.		
14	Perfboard / prototype PCB (if needed)	Universal perfboard or single-sided prototype PCB, standard size ~100×160 mm.		
15	Solder wire & flux	60/40 or lead-free solder wire spool (0.7 mm), flux paste small jar.		
16	Temperature & Relative Humidity sensor (I2C)	Digital temp+RH sensor module I2C, Temp range -40°C to +85°C, accuracy ±0.3°C; RH 0–100% RH ±2% RH; 3.3 V supply. Include mounting bracket.		
17	CO ₂ sensor (NDIR) module (I2C/UART)	NDIR CO ₂ sensor module with I2C or UART, range 0–10,000 ppm, accuracy ±(30 ppm +3% reading), supply 3.3–5 V, compact module.		
18	Grain moisture probe (capacitive)	Capacitive grain moisture probe length 200–300 mm, analog output 0–3.3 V (or 0–5 V with divider), calibrated for oilseeds/groundnut range; cable and mounting stem included.		
19	Circulation fan (12 V DC)	12 V DC axial/blower fan, airflow ≥ 30 m ³ /h, current < 2 A, mounting bracket and 200–300 mm cable.		
20	DC Peltier dehumidifier (solar-suitable)	12 V DC thermoelectric (Peltier) dehumidifier or compact DC compressor		

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		module, power draw 30–60 W, rated dehumidification 1–3 L/day at 30°C/80% RH, condensate collection or drain option, mounting kit.		
21	LED status indicator set (panel mount)	3-color LED indicator set (red/yellow/green), panel mount, nominal 12 V variant or provide 3.3 V variant; bezel and wiring included.		
22	IP65 action (push) button	IP65-rated momentary pushbutton, stainless bezel, contact rating ≥ 1 A at 12 V DC. Specify momentary type.		
23	Sensor mounting & small mat	Nylon/metal brackets, foam pads, cable glands (IP68) for sensor cable feedthroughs and small mounting plates.		
24	Solar PV module (per site)	150 W monocrystalline PV panel, nominal 12 V system, $V_{mp} \approx 17\text{--}18$ V, $V_{oc} \approx 21\text{--}22$ V, IEC 61215/61730 certified, MC4-compatible.		
25	MPPT charge controller	MPPT 20 A charge controller for 12.8 V battery, supports LiFePO ₄ charging profile, PV input up to 100 V, efficiency >95%, temperature compensation optional.		
26	Battery — LiFePO ₄ 12.8 V 100 Ah	12.8 V nominal LiFePO ₄ battery, capacity 100 Ah, integrated BMS (overcharge, overdischarge, balance), continuous discharge ≥ 100 A, M6 terminals.		
27	Main battery fuse (inline)	ANL or bolt-type 60 A battery fuse, rated for 12.8 V LiFePO ₄ systems. Qty = 2.		
28	Battery isolator / disconnect switch	Manual battery disconnect switch 100 A continuous rating, panel or inline mount, for safe service disconnect.		
29	PV input DC breaker / fuse	20 A DC-rated PV inline fuse or DC breaker per MPPT input.		
30	DC-DC buck regulator (5 V ≥ 3 A)	5 V buck regulator module with ≥ 3 A output, low ripple, short-circuit protection,		

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		screw terminals for easy connection (for SIM module).		
31	DC-DC buck regulator (3.3 V \geq 3 A)	3.3 V buck regulator module with \geq 3 A output, low ripple, short-circuit protection, screw terminals (for ESP32 and sensors).		
32	Bulk decoupling caps (SIM rail)	1000 μ F electrolytic (25 V) + 0.1 μ F ceramic pair per SIM rail for handling TX peaks.		
33	TVS / surge protector	TVS diode or small surge suppressor for 12 V rail and for 5 V SIM rail.		
34	Cables & terminals (detailed)	Battery cable 6 mm ² (x10 m/site), PV twin 4 mm ² (x10 m/site), actuator 2.5 mm ² (x20 m/site), ring terminals M6, heat shrink tubing.		
35	PV mounting rails & clamps kit	Full PV mounting kit for one panel (rails, clamps, bolts, grounding hardware, stainless steel).		
36	Contactor / heavy relay (for dehumidifier)	12 V DC coil contactor or heavy-duty relay, contact rating \geq 16 A at 230 VAC (if switching AC loads) or 30 A DC (for DC loads), DIN-rail mount optional.		
37	CO ₂ scrubber replacement packs (LiOH)	Lithium hydroxide CO ₂ absorbent sachets, specify mass per sachet and CO ₂ capacity; pack quantity as required for compartment volume.		
38	Portable O ₂ alarm	Portable oxygen monitor, range 0–25% O ₂ , audible alarm >85 dB, LED display, battery or mains powered.		
39	Insulated sandwich panels	Foam-insulated sandwich panels 50 mm thickness, thermal conductivity \leq 0.035 W/m·K, total area 22 m ² , panels include tongue/groove or overlap system for sealing.		
40	Insulated door with seal	Pre-hung insulated door 900×2000 mm approx, continuous rubber gasket, lock and hinges included. Qty = 2.		

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41	Sealants, trims and adhesives	Neutral-cure silicone sealant weatherproof, aluminium trims, foam tape; kits to cover 22 m ² installation.		
42	Fixings & screws kit	Stainless steel self-tapping screws, through-bolts and washers sized for panels (include M4, M6).		
43	Rubber gasket / seal strip	Continuous rubber gasket strip for door and panel joints, length to match 2 doors & panels.		
44	Grain moisture meter (handheld)	Handheld grain moisture meter calibrated for groundnuts, measurement range 5–20% moisture, accuracy ± 0.5 –1%.		
45	Portable CO ₂ monitor (handheld)	Range 0–5000 ppm, accuracy ± 50 ppm, data logging optional.		
46	Handheld Temp/RH meter	Range -40 – $+85^{\circ}\text{C}$; RH 0–100%, accuracy $\pm 0.2^{\circ}\text{C}$ / $\pm 1\%$ RH.		
47	Spare sensors kit	SHT31 x2, CO ₂ NDIR x1, microSD x3, fuses (60A x2; 5A x6), M12 connectors x2, JST housings x10.		
48	Crimping tool & ferrule kit	Ferrule crimper for 0.5–2.5 mm ² , assorted ferrules, heat-shrink gun.		
49	Multimeter & basic tool kit	Digital multimeter (true RMS), insulated screwdrivers, wire stripper, label printer.		
50	Developer laptop (no brand)	Laptop, Intel i5 10th gen or equivalent 4-core, 16 GB RAM, 512 GB SSD, Windows 10/11 or Linux compatible, 15.6" display, at least one USB-A and one USB-C port.		
51	Printed wiring & quick-start guides	Two printed copies and one digital copy of wiring schematic, harness pinout CSV, step-by-step installation & safety checklist, in English and Chichewa.		
52	Labelling & cable ID materials	Durable printed labels (weatherproof) for connectors and cables, cable ties UV rated, small parts box for spares.		



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SECTION D: BENEFICIAL OWNERSHIP DISCLOSURE FORM

INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE FORM

This Beneficial Ownership Disclosure Form ("Form") is to be completed by the Bidder. In case of joint venture, the Bidder must submit a separate Form for each member. The beneficial ownership information to be submitted in this Form shall be current as of the date of its submission.

For the purposes of this Form, a Beneficial Owner of a Bidder is any natural person who ultimately owns or controls the Bidder by meeting one or more of the following conditions:

- 1. directly or indirectly holding 5% or more of the shares*
- 2. directly or indirectly holding 5% or more of the voting rights*
- 3. directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder.*
- 4. directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;*
- 5. has a significant stake in a company and on whose behalf activity of a company is conducted; or*
- 6. exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.*

Date: **[insert date]**

Procurement Reference No.: **[MW-LUANAR-515072-GO-RFQ]**

Page **[insert page number]** of **[insert total number of pages]** pages

To: **[insert complete name of Procuring and Disposing Entity]**

Standard Bidding Document for Request for Quotation for Procurement of Goods

In response to your request in the Letter of Acceptance dated [insert date of letter of Acceptance] to furnish additional information on beneficial ownership: [select one option as applicable and delete the options that are not applicable]

(i) we hereby provide the following beneficial ownership information.

Details of beneficial ownership

Identity of Beneficial Owner	Directly or indirectly holding 5% or more of the shares (Yes / No)	Directly or indirectly holding 5 % or more of the Voting Rights (Yes / No)	Directly or indirectly having the right to appoint a majority of the board of the directors or an equivalent governing body of the Bidder (Yes / No)
[include full name (last, middle, first), nationality, country of residence]			

OR

(ii) We declare that there is no Beneficial Owner meeting one or more of the following conditions:

- directly or indirectly holding 5% or more of the shares
- directly or indirectly holding 5% or more of the voting rights
- directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder.
- directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;



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- has a significant stake in a company and on whose behalf activity of a company is conducted; or
- exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.

OR

(iii) We declare that we are unable to identify any Beneficial Owner meeting one or more of the following conditions. [If this option is selected, the Bidder shall provide explanation on why it is unable to identify any Beneficial Owner]

- directly or indirectly holding 5% or more of the shares
- directly or indirectly holding 5% or more of the voting rights
- directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder]"
- directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;
- has a significant stake in a company and on whose behalf activity of a company is conducted; or
- exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.

Name of the Bidder: [insert **complete name of the Bidder**]¹

Name of the person duly authorized to sign the Bid on behalf of the Bidder: [insert **complete name of person duly authorized to sign the Bid**]²

Title of the person signing the Bid: [insert **complete title of the person signing the Bid**]

¹ In the case of the Bid submitted by a Joint Venture specify the name of the Joint Venture as Bidder. In the event that the Bidder is a joint venture, each reference to "Bidder" in the Beneficial Ownership Disclosure Form (including this Introduction thereto) shall be read to refer to the joint venture member.

² Person signing the Bid shall have the power of attorney given by the Bidder. The power of attorney shall be attached with the Bid Schedules.



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Signature of the person named above: _____

Date signed [insert **ordinal number**] day of [insert **month**], [insert **year**]

SECTION E: EVALUATION OF QUOTATIONS:

1. Quotations will be evaluated to determine their compliance to technical specifications.
2. Quotations that are responsive, qualified and technically compliant will be ranked according to price. Compliant quotations shall meet the following conditions listed in the technical compliance sheet:
3. Award of contract will be made to the lowest evaluated quotation *by item* through the issue of a Local Purchase Order.

Signed: Name.....

Title/Position:

For and on behalf of the Procuring and Disposal Entity.

AUTHORISED BY:

Signature: _____

Name: _____



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Position: _____ Date: _____
(DD/MM/YY)

Authorised for and on behalf of:

Company: _____

Date Stamp and to be signed by one with power of attorney



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GENERAL CONDITIONS OF CONTRACT FOR LOCAL PURCHASE ORDERS

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1. DEFINITIONS

“Contract” means a legally binding agreement between two or more parties formed by the mutual consent of the parties;

“Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;

“Goods” means objects of every kind and description, including raw materials, products and equipment, and objects in solid, liquid or gaseous form, and electricity, as well as services incidental to the supply of the goods if the value of those incidental services does not exceed the value of the goods themselves;

“Incidental Services” means those services ancillary to the supply of the Goods or performance of works and may include transportation, insurance, installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract;

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“Services” means professional, technical, advisory, or maintenance obligations of the Supplier under a Contract for the provision of Services;

“Works” means works associated with the construction, re-construction, demolition, repair or renovation of a building, road, structure or works, such as site preparation, excavation, erection, building, installation of equipment or materials, decoration and finishing, as well as services incidental to construction such as drilling, mapping, satellite photography, seismic investigations, and related services provided pursuant to a procurement contract, if the value of those services does not exceed that of the works themselves;

“Procuring and Disposal Entity” means a Government ministry, department, agency, any other public body or any subdivision thereof engaging in procurement or disposal of public assets; and

“Supplier” means a natural, or legal person, who has entered into a procurement contract with a Procuring and Disposing Entity.

2. COUNTRY OF ORIGIN

2.1 All Goods, and Services supplied under the Contract shall have their origin in eligible countries and territories. Eligible countries shall include all member states of the United Nations.

2.2 For purposes of this Clause, “origin” means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognised new product results that is substantially different in basic characteristics or in purpose or utility from its components.

2.3 The origin of Goods, Works and Services is distinct from the nationality of the Supplier.

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3. STANDARDS

3.1 The Goods, Works and Services supplied under the Contract shall conform to all standards and requirements mentioned in the technical specifications, plans, drawings, terms of reference or other documentation forming part of the Contract.

4. PATENT RIGHTS

4.1 The Supplier shall indemnify the Procuring and Disposing Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods, output of the services, performance of the works, or any part thereof in the Republic of Malawi.

5. INSPECTIONS AND TESTS

5.1 The Procuring and Disposing Entity or its representative shall have the right to inspect and/or to test the Goods, Works or Services to confirm their conformity to the Contract at no extra cost to the Procuring and Disposing Entity. The Contract shall specify any inspections and tests the Procuring and Disposing Entity requires and where they are to be conducted. The Procuring and Disposing Entity shall notify the Supplier in writing of the identity of any representatives retained for these purposes.

5.2 Inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the project site. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring and Disposing Entity.

5.3 Should any inspected or tested goods, works or services fail to conform to the Specifications, the Procuring and Disposing Entity may reject the Goods, Works or Services and the Supplier shall either replace or make alterations necessary to meet specification requirements free of cost to the Procuring and Disposing Entity.

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5.4 The Procuring and Disposing Entity's right to inspect, test and, where necessary, reject the Goods, Works or Services shall in no way be limited or waived by reason of having previously been inspected, tested, and passed by the Procuring and Disposing Entity or its representative prior to shipment, installation or other performance in the Republic of Malawi.

5.5 Nothing in GCC Clause 7 shall in any way release the Supplier from any warranty or other obligations under this Contract.

6. PACKING

6.1 The Supplier shall provide such packing of Goods as is required to prevent damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the final destination and the absence of heavy handling facilities at all points in transit.

6.2 Packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements specified in the contract documents and through any subsequent instructions issued by the Procuring and Disposing Entity.

7. DELIVERY AND DOCUMENTS

7.1 The Supplier, in accordance with the terms specified in the Schedule of Requirements, shall make delivery of Goods. The details of shipping and/or other documents to be furnished by the Supplier are specified in the Contract.

7.2 For purposes of the Contract, all trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of Incoterms published by the International Chamber of Commerce, Paris.

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7.3 Documents to be submitted by the Supplier are specified in the Contract and shall include certificates issued by the Procuring and Disposing Entity confirming acceptance of the Goods, Works or Services delivered or provided by the Supplier

8. INSURANCE

8.1 Goods supplied under the Contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery in the manner specified in the contract document.

8.2 Where delivery of Goods is required by the Procuring and Disposing Entity on a CIF or CIP basis, the Supplier shall arrange and pay for cargo insurance, naming the Procuring and Disposing Entity as beneficiary. The insurance shall be for 110 percent of the CIF or CIP value on a "warehouse to warehouse" All Risks basis including War Risks and Strikes.

8.3 For Works contracts, the Supplier shall provide insurance cover, from the Start Date to the end of the Defects Liability Period, for the following events—

- (a) loss of or damage to the Works, Plant, and Materials;
- (b) loss of or damage to Equipment;
- (c) loss of or damage to property (except the Works, Plant, Materials, and Equipment) in connection with the Contract; and
- (d) personal injury or death.

8.4 For Services contracts the Supplier shall provide—

- (a) public liability insurance;
- (b) third party insurance;
- (c) professional liability insurance, where appropriate; and
- (d) employer's liability and workers' compensation insurance in respect of the personnel of the Supplier and of any sub-consultant.

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9. TRANSPORTATION

9.1 Transportation of Goods shall be in accordance with the general provisions of the Incoterm selected. No restriction shall be placed on the choice of carrier.

9.2 Where the Supplier is required under the Contract to transport Goods to a specified destination within the Republic of Malawi, defined as the delivery site, transport, including insurance and storage, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

10. PROHIBITION OF CHILD LABOUR AND OTHER HARMFUL LABOUR PRACTICES

The Supplier shall not employ children. This is because it is economically exploitative, hazardous and interferes with the child's education; and is harmful to the child's health or physical, mental, spiritual, moral, or social development.

11. PROTECTION OF THE ENVIRONMENT

11.1 The Supplier shall take all reasonable steps to protect the environment (both on and off the Site) and to limit damage and nuisance to people and property resulting from pollution, noise and other results of his operations.

11.2 The Supplier shall ensure that emissions, surface discharges and effluent from the Contractor's activities shall not exceed the values stated in the Specification or prescribed by applicable Laws.

12. INCIDENTAL SERVICES

A Supplier may be required to provide any additional services as specified within the Contract.

13. SPARE PARTS

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If specified in the Contract, the Supplier may be required to provide materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier including such spare parts as the Procuring and Disposing Entity may decide to purchase from the Supplier, provided that this decision shall not relieve the Supplier of any warranty obligations under the Contract.

14. WARRANTY

14.1 The Supplier warrants that goods and materials supplied under the Contract are new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials, or workmanship or from any act or omission of the Supplier, which may develop under normal use of the supplied goods in the conditions prevailing in the Republic of Malawi.

14.2 The Supplier warrants that all Works and Services performed under the contract shall be of the highest professional and technical standards.

14.3 Warranties shall remain valid for twelve (12) months after final acceptance of the Goods or Works by the Procuring and Disposing Entity, unless specified otherwise in the Contract.

14.4 The Procuring and Disposing Entity shall promptly notify the Supplier in writing of any claims arising under this warranty.

14.5 Upon receipt of such notice, the Supplier shall, with all reasonable speed, repair or replace the defective goods, works or parts thereof, without costs to the Procuring and Disposing Entity.

14.6 If the Supplier, having been notified, fails to remedy any defect within the period specified in the contract, the Procuring and Disposing Entity may proceed to take such



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remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring and Disposing Entity may have against the Supplier under the Contract.

15. PAYMENT

15.1 The Supplier's request(s) for payment shall be made to the Procuring and Disposing Entity in writing, accompanied by an invoice describing, as appropriate, the goods delivered, works completed or services performed, and by documents submitted pursuant to clause 7, and upon fulfilment of other obligations stipulated in the Contract.

15.2 The Procuring and Disposing Entity shall make payments within forty-five (45) days from the date of submission of an invoice or claim by the Supplier.

15.3 The currency of payments shall be Malawi Kwacha unless otherwise stated in the contract.

16. PRICES

Prices charged by the Supplier for goods delivered and works or services performed under the Contract shall not vary from the prices quoted by the Supplier.

17. CONTRACT AMENDMENTS

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

18. ASSIGNMENT

The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the prior written consent of the Procuring and Disposing Entity.

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19. DELAYS IN THE SUPPLIER'S PERFORMANCE

19.1 Delivery of goods and/or performance of works or services shall be completed by the Supplier in accordance with the time schedule prescribed in the contract.

19.2 If at any time during performance of the Contract, the Supplier or its subcontractor encounters conditions impeding timely delivery of the Goods or performance of the Works or Services, the Supplier shall promptly notify the Procuring and Disposing Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring and Disposing Entity shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

19.3 Except as provided under clause 22, a delay by the Supplier in the performance of contractual obligations may render the Supplier liable to the imposition of liquidated damages pursuant to clause 20, unless an extension of time is agreed upon pursuant to clause 17.

20. LIQUIDATED DAMAGES

20.1 If the Supplier fails to deliver any or all of the goods or to perform the works or services within the period(s) specified in the Contract, the Procuring and Disposing Entity may, without prejudice to other remedies under the Contract, deduct from the Contract Price as liquidated damages, a percentage of the price of the delayed goods or unperformed works or services for each week or part thereof of delay until actual delivery or performance.

20.2 Once the maximum is reached, the Procuring and Disposing Entity may consider termination of the Contract pursuant to clause 21.

21. TERMINATION FOR DEFAULT

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21.1 The Procuring and Disposing Entity, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part—

(a) if the Supplier fails to deliver any or all of the goods or to perform the works or services within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring and Disposing Entity pursuant to clause 17;

(b) if the Supplier fails to perform any other obligation(s) under the Contract; and

(c) if the Supplier, in the judgment of the Procuring and Disposing Entity, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract.

21.2 In the event the Procuring and Disposing Entity terminates the Contract in whole or in part, pursuant to clause 19.1, the Procuring and Disposing Entity may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the Supplier shall be liable to the Procuring and Disposing Entity for any excess costs for such similar goods, works or services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

21.3 For the purpose of this Clause—

“Coercive practices” mean practices intended at harming or threatening to harm, directly or indirectly, a person or a person’s asset, to influence that person’s participation in a procurement or disposal proceeding, or effect the execution of a procurement or disposal contract;

“Collusive practice” means a scheme or arrangement between two or more Suppliers, with or without the knowledge of the Procuring and Disposing Entity, designed to establish prices at artificial, non-competitive levels;

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"Corrupt practice" has the meaning ascribed to the term by the Corrupt Practices Act (Cap 7:04 of the Laws of Malawi);

"Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; and

"Obstructive practice" means deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation.

FORCE MAJEURE

22.1 Notwithstanding the provisions of clauses 17, 18, and 19, the Supplier shall not be liable for liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is a result of an event of Force Majeure.

22.2 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring and Disposing Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring and Disposing Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

22.3 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring and Disposing Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

22. TERMINATION FOR CONVENIENCE

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- 23.1 The Procuring and Disposing Entity, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring and Disposing Entity's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 23.2 The Procuring and Disposing Entity shall accept goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination at the Contract terms and prices. For the remaining goods, the Procuring and Disposing Entity may decide—
- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
 - (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed goods, works and services and for materials and parts previously procured by the Supplier.
- 23.3 For Works contracts, the Procuring and Disposing Entity shall issue a payment certificate for the value of work done, materials ordered, the reasonable costs of removal of equipment and securing the site, and relocation of Supplier's personnel.
- 23.4 For Services contracts, the Procuring and Disposing Entity shall pay all time-based fees and reimbursable expenses incurred up to the date of termination and for all stage payments due in addition to reasonable costs of removal of equipment and relocation of Supplier's personnel.

23. SETTLEMENT OF DISPUTES

- 24.1 If any dispute or difference of any kind whatsoever arises between the Procuring and Disposing Entity and the Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

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24.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either party shall give notice to the other party of its intention to commence arbitration proceedings as to the matter in dispute. Arbitration may be commenced prior to or after delivery of the goods or performance of the works or services under the Contract.

24.3 Arbitration shall be conducted in accordance with the rules of procedure contained in the Arbitration Act (Cap 6:03 of the Laws of Malawi).

24.4 Notwithstanding any reference to arbitration herein—

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

(b) the Procuring and Disposing Entity shall pay the Supplier any monies due.

24. LIMITATION OF LIABILITY

25.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to clause 4: yd zswzxCXN3JK—

(a) the Supplier shall not be liable to Procuring and Disposing Entity, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Procuring and Disposing Entity; and

(b) the aggregate liability of the Supplier to the Procuring and Disposing Entity, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

25. GOVERNING LANGUAGE



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The Governing Language shall be English.

26. APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Republic of Malawi.

27. NOTICES

28.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, or email and confirmed in writing to the other party's address specified in the Contract.

28.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

28. TAXES AND DUTIES

A Supplier shall be entirely responsible for all taxes, duties, license fees, and such levies incurred until delivery of the contracted goods to the Procuring and Disposing Entity or performance of the works or services.

Appendix 1

Letter of Acceptance of the World Bank Anti-Corruption Guidelines and Sanctions Framework

Date: __

Invitation of Bids/Proposals No. **MW-LUANAR-515072-GO-RFQ**

To: _____

Standard Bidding Document for Request for Quotation for Procurement of Goods

We, along with our sub-contractors, sub-consultants, service providers, suppliers, agents (whether declared or not) consultants and personnel, acknowledge and agree to abide by the World Bank's policy regarding Fraud and Corruption (corrupt, fraudulent, collusive, coercive, and obstructive practices), as set out and defined in the World Bank's Anti-Corruption Guidelines³ in connection with the procurement and execution of the contract (in case of award), including any amendments thereto.

We declare and warrant that we, along our sub-contractors, sub-consultants, service providers, suppliers, agents (whether declared or not), consultants and personnel, are not subject to, and are not controlled by any entity or individual that is subject to, a temporary suspension, early temporary suspension, or debarment imposed by a member of the World Bank Group, including, inter alia, a cross-debarment imposed by the World Bank Group as agreed with other international financial institutions (including multilateral development banks), or through the application of a World Bank Group finding of non-responsibility on the basis of Fraud and Corruption in connection with World Bank Group corporate procurement. Further, we are not ineligible under the laws or official regulations of *[Insert name of Employer as per bidding document]* or pursuant to a decision of the United Nations Security Council.

We confirm our understanding of the consequences of not complying with the World Bank's Anti-Corruption Guidelines, which may include the following:

- a. rejection of our Proposal/Bid for award of contract;
- b. in the case of award, termination of the contract, without prejudice to any other remedy for breach of contract; and
- c. sanctions, pursuant to the Bank's Anti-corruption Guidelines and in accordance with its prevailing sanctions policies and procedures as set forth in the Bank's Sanctions Framework. This may include a public declaration of ineligibility, either indefinitely or for a stated period of time, (i) to be awarded or otherwise benefit from a Bank-financed contract, financially or in any other manner;⁴ (ii) to be a nominated⁵ sub-contractor, consultant, manufacturer or supplier, or

³*Guidelines on Preventing and Combating Fraud and Corruption in Projects Financed by International Bank for Reconstruction and Development Loans and the International Development Agency Credits and Grants*, dated October 15, 2006, and revised in January 2011 and July 2016, as they may be revised from time to time.

⁴ For the avoidance of doubt, a sanctioned party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and bidding, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

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service provider of an otherwise eligible firm being awarded a Bank-financed contract; and (iii) to receive the proceeds of any loan made by the Bank or otherwise to participate further in the preparation or implementation of any Bank-financed project.

We understand that we may be declared ineligible as set out above upon:

- a. completion of World Bank Group sanctions proceedings according to its prevailing sanctions procedures;
- b. cross-debarment as agreed with other international financial institutions (including multilateral development banks);
- c. the application of a World Bank Group finding of non-responsibility on the basis of Fraud and Corruption in connection with World Bank Group corporate procurement; or
- d. temporary suspension or early temporary suspension in connection with an ongoing World Bank Group sanctions proceeding.

For avoidance of doubt, the foregoing effects of ineligibility do not extend to a sanctioned firm's or individual's execution of its ongoing Bank-financed contracts (or its ongoing sub-agreements under such contracts) that are not the subject of a material modification, as determined by the Bank.

We shall permit, and shall cause our sub-contractors, sub-consultants, agents (whether declared or not), personnel, consultants, service providers or suppliers, to permit the Bank to inspect⁵ all accounts, records, and other documents relating to the procurement process and/or contract execution (in the case of award), and to have them audited by auditors appointed by the Bank.

⁵ A nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider (different names are used depending on the particular bidding document) is one which has been: (i) included by the bidder in its pre-qualification application or bid because it brings specific and critical experience and know-how that allow the bidder to meet the qualification requirements for the particular bid; or (ii) appointed by the Borrower.

⁶ Inspections in this context are usually investigative (i.e., forensic) in nature: they involve fact-finding activities undertaken by the Bank or persons appointed by the Bank to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data, and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third-party verification of information.



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We agree to preserve all accounts, records, and other documents (whether in hard copy or electronic format) related to the procurement and execution of the contract.

Name of the Bidder/Consultant: _____

Name of the person duly authorized to sign the Bid/Proposal on behalf of the Bidder/Consultant:

Title of the person signing the Letter: _____